



ASPEN MEDICAL PRACTICE NON-NHS FEES

Please note that all fees are payable in advance of work commencing
Note that we reserve the right to amend our fees on a case-by-case basis if a particular request is excessive

	FEE
CERTIFICATES/FORMS/LETTERS – REQUESTS FROM INDIVIDUALS	
Standard certificate/form/to whom it may concern letter	£65
Travel cancellation form	£65
Form requested by insurer following a private referral <i>(referral letter provided free of charge)</i>	£65
Concessionary bus pass forms	£45
Private sick note	£65
Urgent request for simple letters on the day	£125
Criminal Injuries Compensation (CICA) Report	£50
MEDICAL REPORTS – REQUESTS FROM INSURANCE COMPANIES	
Full report (e.g. General Practitioner’s Report – GPR)	£190
Targeted report (these require the same work as a full report request)	£190
Request via the iGPR system	£190
Follow-up request for additional information	£85
MEDICAL REPORTS/FORMS – REQUESTS FROM OTHER COMPANIES	
Report regarding fitness to work (from an employer)	£107.50
Request for background information (from an occupational health service)	£80
Legal/occupational report involving an appointment	£260/hr
Lasting Power of Attorney/Court of Protection/Capacity <i>(note that these can only be carried out in certain circumstances and unfortunately, we may not be able to complete these types of assessments)</i>	£210
COPIES OF MEDICAL RECORDS UNDER GDPR	
One Full Copy of Medical Records - either printed or sent electronically <i>i.e. a subject access request (SAR)</i>	£0
Further copies of the same information	£52.50
Manifestly unfounded or excessive requests <i>(including requests from multiple solicitors)</i>	£52.50
COPIES OF MEDICAL RECORDS NOT COVERED BY GDPR	
Insurance company (or similar) requests for copies of records (to review)	£52.50
MEDICAL EXAMINATION	
Medical Examination and Report – e.g. HGV, LGV, PCV, Private Hire, Driver’s license, Pre or post-employment, sports medical [30 mins)	£137.50

PRIVATE PATIENTS	
Consultation – 15minute appointment – HCA	£52.50
Consultation – 15minute appointment – Nurse	£63.50
*Lab fees for bloods, cervical screening are paid separately	
Consultation – 15minute appointment – Doctor	£105
Home Visit by Doctor	£265
FOSTERING AND ADOPTION	
Fostering or adoption report where appointment required (example includes adult AH1)	£135
Fostering or adoption report where no appointment required (examples include review AH2)	£65
NATIONALLY SET FEES FOR REPORTS	
DVLA series 2 report	£62.50
DVLA GP examination	£85.00
DWP DLA/AA factual report	£33.50
DWP DS1500 / SR1	£17.00
DWP PIP GP factual report	£33.50
Debt and mental health evidence form	£0
Council tax exemption due to severe mental impairment	£0
WE DO NOT PROVIDE THE FOLLOWING	
<ul style="list-style-type: none"> • Character references for shot gun license, jobs etc • Passport signatures • Reports for joining a gym • Letters to exempt from court 	

These fees were last reviewed in April 2026



Why GPs sometimes charge fees

Surely the doctor is being paid anyway?

It is important to understand that many GPs are not employed by the NHS.

They are self-employed and they have to cover their costs - staff, buildings, heating, lighting, etc - in the same way as any small business. The NHS covers these costs for NHS work, but for non-NHS work, the fees charged by GPs contribute towards their costs.

What is covered by the NHS and what is not?

The Government's contract with GPs covers medical services to NHS patients, including the provision of ongoing medical treatment.

In recent years, however, more and more organisations have been involving doctors in a whole range of non-medical work.

Sometimes the only reason that GPs are asked is because they are in a position of trust in the community, or because an insurance company or employer wants to ensure that information provided to them is true and accurate.

Examples of **non-NHS services** for which GPs can charge their own NHS patients:

- **accident or sickness certificates for insurance purposes**
- **school fee and holiday insurance certificates**
- **reports for health clubs to certify that patients are fit to exercise**
- **private prescriptions for travel purposes**

Examples of **non-NHS services** for which GPs can charge other institutions:

- **life assurance and income protection reports for insurance companies**
- **reports for the Department for Work and Pensions (DWP) in connection with disability living allowance and attendance allowance**
- **medical reports for local authorities in connection with adoption and fostering**

Do GPs have to do non-NHS work for their patients?

With certain limited exceptions, for example a GP confirming that one of their patients is not fit for jury service, GPs do **not** have to carry out non-NHS work on behalf of their patients.

Whilst GPs will always attempt to assist their patients with the completion of forms, for example for insurance purposes, they are **not** required to do such non-NHS work.

Why does it sometimes take my GP a long time to complete my form?

Time spent completing forms and preparing reports takes the GP away from the medical care of his or her patients.

Most GPs have a very heavy workload and paperwork takes up an increasing amount of their time, so many GPs find they have to take some paperwork home at night and weekends.

I only need the doctor's signature?

When a doctor signs a certificate or completes a report, it is a condition of remaining on the Medical Register that they only sign what they know to be true.

In order to complete even the simplest of forms, therefore, the doctor might have to check the patient's entire medical record. Carelessness or an inaccurate report can have serious consequences for the doctor with the subsequent involvement of the General Medical Council (the doctors' regulatory body) or even the Police.

What will I be charged?

The practice will always aim to tell patients in advance if they will be charged, and what the guidance fee will be. The current list of fees is available at reception.

What can I do to help?

- Not all documents need a signature by a doctor, for example passport applications. You can ask another person in a position of trust to sign such documents free of charge.
- Do not expect your GP to process forms immediately. **Urgent requests may mean that a doctor has to make special arrangements to process the form quickly, and this will cost more.**

What type of report work doesn't have to be done by my GP?

There is some medical examination and report work that can be done by any doctor, not only a patient's GP. For this work there are no set or recommended fees which means doctors may set their own fees.