**PRIVATE & CONFIDENTIAL**

Dear SENco,

The parent(s) of this child have approached us with concerns about Autistic Spectrum Disorder and/or ADHD.

I would be grateful if you could follow the guidance available at:

<https://www.glosfamiliesdirectory.org.uk/kb5/gloucs/glosfamilies/advice.page?id=GQG8mir5efU>

and as it asks, ensure appropriate support is in place via the Gloucestershire Graduated Pathway (My Plan, My Plan Plus) prior to an assessment being undertaken. Two review cycles of the plan, alongside the completion of a My Assessment must have taken place before an assessment can be requested.

As referrals into the Children’s Autism and ADHD Assessment Service (CAAAS) can be made by any health, education, or social care professional working with the child, we would be grateful if you could arrange this, if you feel appropriate, once the above has been undertaken.

Please let us know if you have any concerns we can assist with.

Yours faithfully,

**Aspen Medical Practice**